

**DOGWOOD DISTRICT/AUTHORITY AWARDS, 2009-2010
(Group 1, 2 and 4 Independent Schools)**

INFORMATION AND GUIDELINES

(Two copies per school: Principal and Counsellor. Photocopy if more applications are needed.)

Definition of Dogwood District/Authority Awards

- The purpose of the Dogwood District/Authority Awards is to acknowledge superior achievement (minimum 80%) in the following specialty areas:
 - Fine Arts** (Visual Arts, Dance, Drama, Music)
 - Applied Skills** (Business Ed., Technology Ed., Home Economics)
 - Physical Activity** (not limited to Physical Education)
 - Second Languages** (including Aboriginal Languages)

Each qualifying candidate is to receive a **Dogwood District/Authority Award** of \$500.00 during the month of October or November 2010. In addition, toward the end of November, a **Dogwood District/Authority Award Voucher** of \$500.00 will be awarded to Dogwood District/Authority Award winners who proceed to a designated post-secondary institution. See www.aved.gov.bc.ca/studentaidbc/welcome.htm for a complete list of designated institutions.

To obtain the Dogwood District/Authority Award tuition voucher, qualifying students must enroll in, and attend, a full program in a designated post-secondary institution, or a training program which requires secondary school graduation and is approved by the Ministry of Advanced Education and Job Training, normally no later than five years following their graduation.

- Applicants will present to the local committee evidence of a program of studies in grades 10, 11 and 12 which may include B.C. Ministry of Education Authorized, Board/Authority Authorized, Distributed Learning and External specialty area courses from the list below (students may apply even if it was not possible to be involved in a program of studies in all three grades).*

<u>FINE ARTS</u>		<u>APPLIED SKILLS</u>	
Creative Writing	Theatre Performance	Accounting & Marketing	Information & Communications Tech.
Drama, Film & Television	Theatre Production -	Analog Systems, Digital Systems	Internet Applications
Music - Composition	Technical Theatre	Automobile Technology	Journalism/Yearbook
Music - Instrumental	Theatre Management	Business Computer Applications	Leadership
Music - Vocal	Visual Arts: Media Arts	Business Information Management	Metal Fabrication & Machining
Musical Theatre		Carpentry/Joinery	Technical Education
Photography		Computer Programming	Textile Studies
Studio Arts: Fabric & Fibre		Cook Training	Visual Arts: Media Arts
Studio Arts: Printmaking & Graphic Design		Debate/Public Speaking	Welding
Studio Arts: Ceramics & Sculpture		Drafting and Design	
Studio Arts: Drawing & Painting		Electronics and Robotics	
		Food Studies	
<u>PHYSICAL ACTIVITY</u>		<u>SECOND LANGUAGES</u>	
Advanced Performance Physical Activity		Aboriginal Languages	Korean
Sports Leadership		American Sign Language	Mandarin
		Arabic	Punjabi
		French (official language)	Italian
		German	Spanish
		Japanese	
		* <i>This is not a complete list of courses – please see your school counsellor for additional related programs of study.</i>	

SELECTION CRITERIA

A. To be considered for a Dogwood District/Authority Award applicants must:

- be a Canadian citizen or Permanent resident (Landed Immigrant) – foreign students staying on a student visa are not eligible to apply
- be enrolled in a Group 1, 2 or 4 independent school
- fulfill B.C. Ministry of Education graduation requirements

B. In addition, an applicant must submit the following to his/her school Dogwood District/Authority Award Coordinator

(the first six items below should be paper clipped together and easily accessible)

- 1. the two page application form, indicating for which specialty area he/she is applying (Fine Arts, Applied Skills, Physical Activity or Second Languages) – see pages 4 & 5
- 2. a typed, one page personal letter of application, introducing himself/herself, describing superior achievement in his/her chosen specialty area, and future educational and career goals.
- 3. a Transcript of Grade 10 and 11 marks and interim Grade 12 marks
- 4. a Marks Release Statement – see page 6
- 5. a Letter of Support from a school administrator or counsellor – see page 7
- 6. a typed, one page Letter of Recommendation from a teacher in the applicant's specialty area (Please see your school counsellor, for permission, if you believe another person, such as a coach, would be in a better position to write the letter of recommendation.) – see page 8

N.B. To avoid conflict of interest, letters of support and recommendation should not be written by relatives of the applicant.

- 7. Evidence of superior achievement in the applicant's chosen specialty area. (Please note that while applicants must specialize in one main area, achievements in other fields may also be presented as supporting evidence.) – see pages 9 -11

Evidence of superior achievement in the specialty area, both in and out of the classroom, must be clearly presented. Presentation methods may include:

- Portfolios
 - Descriptive photo albums
 - Video/DVD (standard PC DVD format) /USB
 - Record Logs, documenting hours of involvement in chosen field **and/or**
 - Power point presentations
- 8. Metro Vancouver applicants only (North and West Vancouver, Vancouver, Burnaby, New Westminster, Delta and Richmond) should note the information on **page 12** included with this mailing outlining specific requirements for the scholarship evening hosted by St. George's School. – see page 12

The school counsellor must ensure that the application package is delivered to the appropriate FISA representative, listed on page 3, by Tuesday, April 13th, 2010.

MAILING OR DROP-OFF INSTRUCTIONS

The application package (including the application form, supporting documents and evidence) should be mailed or dropped off, by the school counsellor, to the appropriate FISA representative as follows:

Fraser Valley, Interior and Northern Schools	Mr. Harry Moes Credo Christian High 21846-52nd Avenue, Langley, B.C. V2Y 2M7	Ms. Catherine Ratzlaff MEI Secondary 4081 Clearbrook Road, Abbotsford, B.C. V4X 2M8
Applicants can deliver or send their application to either Mr. Harry Moes or Ms. Catherine Ratzlaff		
<i>Application due: April 13, 2010.</i>		

Vancouver Island Schools	Mr. John Slofstra Pacific Christian School 654 Agnes Street Victoria, B.C. V8Z 2E6
<i>Application due: April 13, 2010.</i>	

Metro Vancouver Schools:	Mr. Bill Collins St. George's School C/O Ms. Florence Le Blanc St. George's School 4175 W 29th Avenue Vancouver, B.C. V6S 1V1
North and West Vancouver Vancouver, Burnaby, Richmond Delta and New Westminster	
<i>Application due: April 13, 2010 at 4:00 P.M.</i>	

CHECK LIST

Have you included the following in your application package? (see pages 4 – 12 for details)

- Two page Application Form (pages 4 & 5)
- Personal Letter of Application – typed, one page
- Transcript of Marks
- Marks Release Statement (page 6)
- Letter of Support – school administrator or counsellor (see page 7)
- Letter of Recommendation – teacher in chosen field (see page 8)
- Evidence of Superior Achievement in specialty area –
eg. portfolio, video/DVD, descriptive photo album, log etc. (see pages 9-11)

*Metro Vancouver candidates need not provide a **written** description of their projects but must be prepared to interact with the assigned adjudicators on the evening of April 22, 2010. (see page 12)*

**DOGWOOD DISTRICT/AUTHORITY AWARDS, 2009-2010
(Group 1, 2 and 4 Independent Schools)**

APPLICATION FORM

PERSONAL INFORMATION

Name: _____ Ministry PEN: _____

Address: _____ SIN #: _____

City: _____ Birthdate: _____ / _____ / _____

Postal Code: _____ day month year

Phone Number: _____

I am a: Canadian Citizen Permanent Resident

School: _____

School Address: _____

School Telephone: _____

Name and position of Dogwood District/Authority Award Coordinator in your school:

Name: _____ Position: _____ Email: _____

SPECIALTY AREA OF SUPERIOR ACHIEVEMENT in school/community

Please check off only one Specialty Area ***and*** list the specific area of focus:

(See page 1 chart – eg. Ceramics, Textiles, Choral Music, French, Computer Animation, Athletic Leadership etc.)

Focus Area

Fine Arts (Visual Arts, Dance, Drama, Music, etc.) _____

Applied Skills (Business Ed., Technology Ed., Home Economics etc.) _____

Physical Activity (not limited to Physical Education) _____

Second Languages (including Aboriginal Languages) _____

SCHOOL/COMMUNITY COURSES TAKEN RELATED TO SPECIALTY AREA

<u>Grade 10</u>	<u>Grade 11</u>	<u>Grade 12</u>

2010 POST SECONDARY PLANS

Are you planning on attending Post Secondary next year? Yes No

If so, which post-secondary institution? _____ Program? _____

APPLICATION FORM con't

AWARDS: In this section list any awards, certificates or competitions connected to your specialty area that you have received or been involved in over the last three years.

Grade 10	Grade 11	Grade 12

SCHOOL ACTIVITIES: list the school activities in which you have been involved during *Grades 10, 11 and 12* in your specialty area. Start with your most recent involvement.

Activity	Position Held	Grade(s) involved

COMMUNITY ACTIVITIES: list the community activities in which you have been involved during *Grades 10, 11 and 12* in your specialty area. Start with your most recent involvement.

Activity	Position Held	Grade(s) involved

MARKS RELEASE STATEMENT

I hereby give my permission for my grade 12 results to be released, in confidence, by the Ministry of Education to the FISA Dogwood District/Authority Awards Committee.

Signature of Applicant

Date

FISA abides by the provisions of the Personal Information Protection Act. Information provided is used solely for adjudicating Dogwood District/Authority Award. Information is shredded six years after submission of the information (one year past the five year validity of the Dogwood District/Authority Award).

LETTER OF SUPPORT

FROM SCHOOL ADMINISTRATOR OR COUNSELLOR

To be completed by applicant

Applicant's Name: _____

Chosen Field of Excellence: _____

To be completed by School Administrator or Counsellor

Name: _____ **Position:** _____

School: _____ **Group** (please circle): **1** **2** **4**

Applicant's PEN: _____

The applicant is a (please circle): **Canadian citizen** **Permanent resident**

The applicant should meet B.C. Ministry of Education requirement by June: **Yes** **No**

Please evaluate the following as demonstrated by the applicant:

Characteristics	Excellent	Good	Satisfactory	Unsatisfactory
Attitude				
Co-operation				
Motivation				
Work habits				
Punctuality				
Respect towards others				

Additional Comments (optional): _____

I support this applicant as a Dogwood District/Authority Award candidate.

Signature: _____

Date: _____

**This letter of support must accompany the application
which is due**

Tuesday, April 13, 2010.

Please give to the Sponsoring Teacher/Coach etc.

(Remember, to get a letter of recommendation from someone other than a teacher, you need to get permission from your school counsellor.)

**LETTER OF RECOMMENDATION
FROM SPECIALTY AREA TEACHER/COACH etc.**

To include:

1. Name of Specialty Area Teacher/Coach etc.
2. Name of Applicant
3. Applicant's chosen field of excellence
4. Information regarding:
 - the applicant's ability and achievements within and beyond classroom assignments and expectations in the chosen career field
 - the indicators that the applicant's work in this field can be considered superior
 - the applicants attitude, cooperation, motivation, work habits and punctuality
5. A description of any specific projects or endeavours that would support your assessment

Note: Specialty area teachers writing letters for more than one student may want to, in their letters, rank students in comparison with the other students for whom they are writing letters.

This letter of recommendation must accompany the application

which is due

Tuesday, April 13, 2010.

EVIDENCE / PRESENTATION REQUIREMENTS (this is not an exhaustive list)

DVD Requirements: Students submitting a DVD as part of their portfolio must do so in standard PC DVD format. Adjudicators should be able to access content from their personal computer.

1. Accounting/Business Studies/Drafting/Technology

Accounting, Business Education, Drafting and Technology courses lend themselves to creative project opportunities. Students are to submit evidence of a major project in the form of a video, computer disk, drafting blueprint and/or pictorial portfolio. Applicants are to provide journal entries that detail their challenges and successes. They should also provide evidence how the project exceeds course requirements.

Note -- * Pictorial portfolios/videos have been successfully used by students to document their involvement in the construction of homes, and/or rebuilding and restoration of automobiles.

2. Business Computer Applications / Business Information Management

Applicants should submit evidence of a major business project utilizing some aspect of modern computer technology. This should include (but is not limited to) a project manual detailing each of the different aspects of the project, a précis describing how the project exceeds course requirements. Examples of a major project could include an on-line purchase control system, an inventory management database, an accounting system or a policies and procedures manual.

3. Computer Programming

Applicants should submit evidence of a major project in any commonly used programming language. This should include (but is not limited to) the documented source code either on print or electronic media, an executable file when appropriate, a précis detailing all of the different aspects of the project as well as how it exceeds course requirements. Examples of a major project could include games, business applications, and applications of advanced data structures or an in-depth analysis of an esoteric programming language. Please note that HYML is not a programming language.

4. Film / Video Category

Students will be required to submit one main project that they will have begun and completed during their Grade 12 year. Along with their finished product (should be on DVD format –test before submitting), students need to include the following:

- (a) a detailed written description of the *main* project being submitted (project should be substantial in both length as well as complexity – but no longer than 10 minutes) and would consequently entail a substantial number of ‘working’ hours (minimum 50 hours)
- (b) a list of higher-level skills and problem-solving techniques used in completing the project
- (c) evidence of pre-production work and filming / editing process that went into the project (ie journal, preliminary sketches / brainstorming ideas, photos, shot list / storyboard, etc.)
- (d) a self-evaluation of the finished project, including reasons for the best/favorite part of the project as well as what was learned from the entire process (including what you might do differently next time).

5. Food Studies

Applicants should submit evidence of a major project in food studies. This should include (but is not limited to) evidence of:

- Adaptation of ingredients and methods to create original recipes
- Presentation skills
- A variety of cooking methods
- Preparation of a multi-course, nutritious meal
- Cost and nutritional analysis

6. Information and Communications Technology

Applicants should submit evidence of a major project in one of the branches of ICT such as database design, networking, web page design using XML or some combination thereof. This should include (but is not limited to) a project manual detailing each of the different aspects of the project, a précis describing how the project exceeds course requirements. Examples of a major project could include an on-line purchase control system, an inventory management data base or a distributed network.

7. Leadership / Sports Leadership

Students must show superior leadership skills in a variety of areas. Students must show a commitment to and involvement with leadership opportunities, both inside and outside the school environment. Students must submit evidence of school involvement, such as the organization and implementation of various school events. Examples of leadership events may be fundraisers, school celebrations, and/or school spirit events. Students must be involved at an organizational and key level in these projects. Students must also submit evidence of leadership outside of the school environment. Leadership outside of the school environment may include community and/or missions service opportunities. Evidence of superior leadership skills should include (but is not limited to) photos, descriptions of leadership projects/events and roles assumed during these projects, any certificates received, flyer or poster samples, sample letters of reference, memorabilia, self-evaluations, and/or videos. Students are asked to reflect on the different leadership skills they have developed as a result of their leadership involvement. For example, students may comment on such skills as communication, conflict resolution, teamwork, organization, and diligence, as they relate to the specific leadership projects with which they have been involved.

8. Music, Musical Theatre, Drama

Presentation of two contrasting pieces. Sponsor teachers are encouraged to assist students with the selection of pieces appropriate to their talents and provide some critical assistance with regard to presentation. Examples might include:

- | | |
|-----------------------|---|
| i) Drama: | Modern versus Shakespeare
Comedy versus Tragedy |
| ii) Music: | Baroque versus Romantic
Traditional Jazz versus Folk |
| iii) Musical Theatre: | Selection of pieces should be made to bring out <u>BOTH</u>
the applicant's singing and acting ability. |

9. Advanced Performance Physical Activity

Applicants should submit evidence of superior commitment in athletics and/or recreation within the school and local community. Applicants must provide documentation of participation and awards received. This should include (but is not limited to) photos, pictorial albums, certificates, flyers, posters, sample letters of reference, memorabilia, evaluations self evaluations and videos.

Athletes are asked to reflect on how commitment, organization, training and teamwork has allowed them to compete and participate at a high level of Physical Activity.

10. Second Languages

Applicants should submit evidence revealing language expertise (eg. creative writing pieces, short stories, documentaries, interviews, novels and/or drama script) and/or evidence of practical application (eg. participation in an exchange program or summer language program).

11. Textiles

- a. A portfolio of six pieces showing evidence of the following:
 - i. Use of a variety of fabrics.
 - ii. Quality of finish and fit.
 - iii. Use of a variety of advanced sewing techniques.
 - iv. Creativity in adapting patterns to suit individual needs.
- b. Documentation of the following:
 - i. Record of research, planning and pattern adaptation
 - ii. Cost analysis
 - iii. Fabric Samples
 - iv. Photographs and/or sketches of work and finished garments

12. Visual Arts

- i) A portfolio of eight original works made up as follows:
 - a) 4 works should represent one major concentration.
 - b) 2 minor areas of exploration should be represented with two works in each.

** All eight submitted works must be clearly labeled as a **concentration work** or **exploration work**.*

NOTE: Portfolio presentation - use Mayfair Matt; professional framing is discouraged.

- ii) *A SKETCH BOOK - TO SHOW EXPLORATION AND INVESTIGATION. THE SKETCH BOOK NEEDS TO SHOW EVIDENCE OF VISUAL PROBLEM SOLVING FOR A MAJORITY OF THE WORKS IN THE SUBMITTED PORTFOLIO; THUS, THE SKETCHBOOK MUST BE CLEARLY LINKED TO THE SUBMITTED PORTFOLIO. IN ADDITION, THE SKETCHBOOK MUST SHOW THAT THE ARTIST IS USING IT ON A REGULAR BASIS.*

Metropolitan Vancouver Students Only

(North and West Vancouver, Vancouver, Burnaby, New Westminster, Delta and Richmond)

N.B. Students in the Metropolitan Vancouver Region should familiarize themselves with the specific requirements below of the adjudication evening scheduled for Tuesday, April 27th, 2010.

In addition to the Presentation Requirements outlined on the previous page, all Metropolitan Vancouver candidates with the exception of Business candidates must attend the Dogwood District/Authority Award Scholarship Adjudication Evening hosted by St. George's School on Tuesday, April 27, 2010. On that occasion, students will provide examples of their work in their chosen discipline, e.g., fine arts, musical or dramatic performance, display of needlecraft etc..

A. The objectives served by the Adjudication Evening are:

1. To showcase the work of students.
2. To provide a forum for excellence in which students, parents, and recognized experts learn from each other.
3. To provide a team of adjudicators with actual examples of student work in order to determine superior achievement.

B. Please note the following timelines:

1. Application documents due on Tuesday April 13, 2010 by 4:00 p.m.
2. Students must hand in project work in graphics, fine art, and needlework, and sheet music for music and musical theatre presentations: Mr. Bill Collins, C/O Ms. Florence Le Blanc – St. George's School, 4175 West 29th Avenue, Vancouver, B.C. V6S 1V1 by 4:00 p.m. on Monday April 26, 2010.
**** Students are encouraged to return to St. George's on Tuesday, April 27th, 2009 after school, in order to set up the display of their work.*
3. Projects will be displayed on Tuesday April 27, 2010 in the Dining Hall at St. George's School.
4. Candidates presenting works in music and the performing arts should arrive for a 7.00 p.m. start at St. George's School on Tuesday April 27, 2010.
5. Candidates presenting work in PE/Leadership will be advised, closer to the Adjudication Evening, what time they should arrive at St. George's school for the Adjudication Evening.
6. Candidates presenting works in the visual arts and needlecraft should arrive for 8.00 p.m. interviews with adjudicators on Tuesday April 27, 2010. (Judging of presented works begins at 6:00 p.m.)

C. Further Information:

1. A definitive program of events will be mailed to sponsor teachers after the deadline for submission of application documents on Tuesday, April 13, 2010. We will then be in a position to know exactly which disciplines will be represented.